

INTEROFFICE MEMORANDUM

FRANKLIN & MARSHALL

Office of the Provost

January, 2013

To: Faculty

From: Jill Graham, Project Coordinator
Office of the Provost

Re: **2012 – Fall Semester SPOTs**

Enclosed with this memo is the following SPOT material from Fall 2012:

- 1) Summary sheet for each course section for each of your classes;
- 2) A one-page, college-wide course evaluation summary sheet.

Copies of responses to the SPOT course questionnaire for each of your classes were already returned to you in mid-January. Please attach the corresponding Summary sheet to each packet of previously returned SPOT questionnaire copies.

The same material is being sent to your Department Chair and the originals are on file in the Provost's Office for use by the Provost and the Professional Standards Committee.

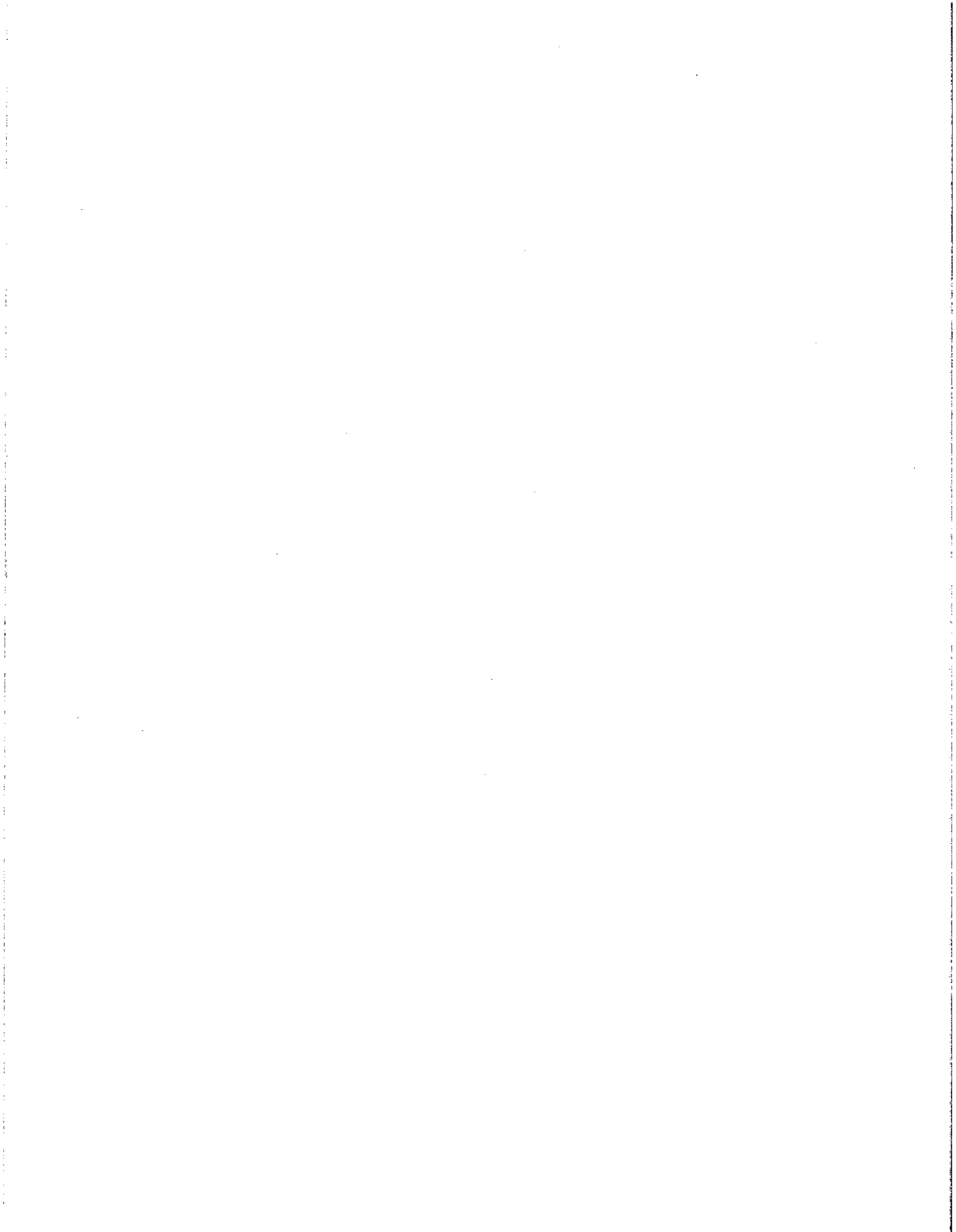
Faculty in the probationary period should find a convenient time in the next week or so to meet with their Department Chair to go over the SPOT responses. The Chair may help you find threads of information indicating areas needing improvement and help you interpret the information within a Departmental context.

Thanks again for your cooperative efforts in making this process work efficiently. If you have any questions, please call me at x-4283 in the Provost's Office.



FRANKLIN AND MARSHALL COLLEGE
 COURSE EVALUATION COLLEGE WIDE SUMMARY - Fall 2012

1. How clearly did the instructor present the course material whether through lecture, class discussion or other activities?	Not at all clearly	0.6%	3.1%	10.4%	32.8%	53.1%	Very clearly
2. How receptive was the instructor to questions and comments from students in class?	Very unreceptive	0.4%	1.3%	4.5%	17.0%	76.8%	Very receptive
3. How helpful did you find the corrections, comments and/or suggestions provided by the instructor?	Not at all helpful	1.4%	3.7%	13.4%	33.2%	48.2%	Very helpful
4. To what extent did this course enhance your intellectual development?	Not at all	1.5%	3.3%	11.9%	32.2%	51.0%	A great deal
5. What is your overall evaluation of the instructor's teaching?	Poor	1.2%	3.1%	10.0%	31.7%	54.0%	Excellent
6. Preparation for class	Poorly prepared	0.2%	1.0%	3.4%	17.1%	78.3%	Well prepared
7. Explanation of requirements of the course	Not explained	0.6%	2.7%	7.9%	23.2%	65.5%	Fully explained
8. Promptness in returning your work (within two weeks)	Never	0.7%	2.7%	7.0%	18.7%	70.9%	Always
9. Availability outside class for help/consultation	Unavailable	0.4%	2.0%	7.2%	21.3%	69.1%	Readily accessible
10. Amount of work required in this course	Too little	0.4%	3.5%	55.8%	31.1%	9.2%	Too much
11. Quality of exercises and assignments	Poor	1.5%	5.6%	16.4%	39.9%	36.7%	Excellent



SPOT QUESTIONNAIRE RESPONSES - FALL 2012
 ECO210A - ECONOMIC STATISTICS - GULERYUZ E

1. How clearly did the instructor present the course material whether through lecture, class discussion or other activities?
 Not at all clearly 0 (0%) 0 (0%) 3 (17%) 8 (44%) 7 (39%) Very clearly
2. How receptive was the instructor to questions and comments from students in class?
 Very unreceptive 0 (0%) 0 (0%) 2 (11%) 4 (22%) 12 (67%) Very receptive
3. How helpful did you find the corrections, comments and/or suggestions provided by the instructor?
 Not at all helpful 0 (0%) 1 (6%) 5 (28%) 7 (39%) Very helpful
4. To what extent did this course enhance your intellectual development?
 Not at all 1 (6%) 0 (0%) 6 (33%) 5 (28%) A great deal
5. What is your overall evaluation of the instructor's teaching?
 Poor 0 (0%) 1 (6%) 2 (11%) 9 (50%) 6 (33%) Excellent
6. Preparation for class
 Poorly prepared 0 (0%) 0 (0%) 0 (0%) 2 (13%) 13 (87%) Well prepared
7. Explanation of requirements of the course
 Not explained 0 (0%) 0 (0%) 1 (7%) 4 (27%) 10 (67%) Fully explained
8. Promptness in returning your work (within two weeks)
 Never 0 (0%) 0 (0%) 0 (0%) 0 (0%) 15 (100%) Always
9. Availability outside class for help/consultation
 Unavailable 0 (0%) 0 (0%) 0 (0%) 1 (7%) 14 (93%) Readily accessible
10. Amount of work required in this course
 Too little 1 (7%) 2 (13%) 7 (47%) 4 (27%) 1 (7%) Too much
11. Quality of exercises and assignments
 Poor 0 (0%) 1 (7%) 5 (33%) 6 (40%) 3 (20%) Excellent

(OVER)

14-Jan-13

FRANKLIN AND MARSHALL COLLEGE

RESPONSE: 18 / 20 = 90.0%

SPOT QUESTIONNAIRE RESPONSES - FALL 2012
ECO210A - ECONOMIC STATISTICS - GULERYUZ E

12. To what extent did the instructor use good examples or illustrations to clarify the material?
 Almost none 0 (0%) 2 (11%) 4 (22%) 6 (33%) 6 (33%) A great deal
 Very inappropriate 0 (0%) 2 (13%) 3 (19%) 7 (44%) 4 (25%) Very appropriate
13. To what extent was the amount of class discussion appropriate to a course of this nature?
 Not well 0 (0%) 2 (11%) 7 (39%) 3 (17%) 6 (33%) Very well
14. How well did your instructor promote your active involvement in this course ?
 Not well 0 (0%) 1 (6%) 2 (11%) 6 (33%) 9 (50%) Very well
15. How well did your instructor facilitate your learning to use statistical reasoning to interpret data and draw valid conclusions?
 Never 0 (0%) 0 (0%) 0 (0%) 2 (13%) 14 (88%) Always
16. To what extent did the instructor deal fairly and impartially with students?

Year in college: 0 - First Yr 3 - Soph 6 - Junior 9 - Senior
 Gender: 4 - Female 14 - Male
 Expected Grade: 9 - A 7 - B 0 - C 0 - D 0 - F
 Hours/week studied: 5 - 0-2 6 - 2-4 5 - 4-6 2 - 6-9 0 - 9-12 0 - 12+
 % classes attended: 14 - 91-100% 4 - 81-90% 0 - 71-80% 0 - 61-70% 0 - 51-60% 0 - 0-50%

Reason for Taking:
 0 - Foundations Requirement 12 - Required for Major
 6 - Required for Minor 0 - Required for General Ed Distribution
 7 - Interest 0 - Professor's Reputation
 1 - Other

SPOT QUESTIONNAIRE RESPONSES - FALL 2012
 ECO210B - ECONOMIC STATISTICS - GULERYUZ E

1. How clearly did the instructor present the course material whether through lecture, class discussion or other activities?
 Not at all clearly 1 (9%) 1 (9%) 2 (18%) 6 (55%) 1 (9%) Very clearly
2. How receptive was the instructor to questions and comments from students in class?
 Very unreceptive 1 (9%) 1 (9%) 2 (18%) 1 (9%) 6 (55%) Very receptive
3. How helpful did you find the corrections, comments and/or suggestions provided by the instructor?
 Not at all helpful 0 (0%) 1 (9%) 1 (9%) 5 (45%) 4 (36%) Very helpful
4. To what extent did this course enhance your intellectual development?
 Not at all 1 (9%) 2 (18%) 2 (18%) 3 (27%) 3 (27%) A great deal
5. What is your overall evaluation of the instructor's teaching?
 Poor 0 (0%) 2 (20%) 3 (30%) 3 (30%) 2 (20%) Excellent
6. Preparation for class
 Poorly prepared 0 (0%) 0 (0%) 1 (11%) 2 (22%) 6 (67%) Well prepared
7. Explanation of requirements of the course
 Not explained 0 (0%) 0 (0%) 2 (22%) 2 (22%) 5 (56%) Fully explained
8. Promptness in returning your work (within two weeks)
 Never 0 (0%) 0 (0%) 0 (0%) 2 (22%) 7 (78%) Always
9. Availability outside class for help/consultation
 Unavailable 0 (0%) 0 (0%) 0 (0%) 2 (22%) 7 (78%) Readily accessible
10. Amount of work required in this course
 Too little 0 (0%) 0 (0%) 7 (78%) 2 (22%) 0 (0%) Too much
11. Quality of exercises and assignments
 Poor 0 (0%) 3 (33%) 2 (22%) 1 (11%) 3 (33%) Excellent

(OVER)

14-Jan-13

FRANKLIN AND MARSHALL COLLEGE

RESPONSE: 11 / 21 = 52.4%

SPOT QUESTIONNAIRE RESPONSES - FALL 2012
ECO210B - ECONOMIC STATISTICS - GULERYUZ E

12. To what extent did the instructor use good examples or illustrations to clarify the material?
 Almost none 1 (11%) 2 (22%) 2 (22%) 2 (22%) 2 (22%) A great deal
13. To what extent was the amount of class discussion appropriate to a course of this nature?
 Very inappropriate 0 (0%) 2 (25%) 1 (13%) 4 (50%) Very appropriate
14. How well did your instructor promote your active involvement in this course ?
 Not well 1 (10%) 2 (20%) 2 (20%) 4 (40%) 1 (10%) Very well
15. How well did your instructor facilitate your learning to use statistical reasoning to interpret data and draw valid conclusions?
 Not well 0 (0%) 2 (20%) 0 (0%) 5 (50%) 3 (30%) Very well
16. To what extent did the instructor deal fairly and impartially with students?
 Never 0 (0%) 0 (0%) 7 (78%) 2 (22%) Always

Year in college: 0 - First Yr 0 - Soph 5 - Junior 6 - Senior
 Gender: 3 - Female 7 - Male
 Expected Grade: 8 - A 3 - B 0 - C 0 - D 0 - F
 Hours/week studied: 1 - 0-2 1 - 2-4 7 - 4-6 2 - 6-9 0 - 9-12 0 - 12+
 % classes attended: 11 - 91-100% 0 - 81-90% 0 - 71-80% 0 - 61-70% 0 - 51-60% 0 - 0-50%

Reason for Taking:
 0 - Foundations Requirement 11 - Required for Major
 0 - Required for Minor 0 - Required for General Ed Distribution
 1 - Interest 0 - Professor's Reputation
 0 - Other